

How I Can Contribute to Your Organization

Experienced Project Manager

- Managed life-cycle of multi-million dollar projects for Fortune 500 oil & gas companies, large non-profit
- Established written guidelines, responsibilities, and schedules for multi-million dollar projects
- Successfully established project and operating budgets for Fortune 500 oil & gas companies, large non-profit
- Interviewed, hired, and managed 10+ vendors, personnel for large non-profit
- Managed the negotiation of maintenance and service contracts for \$16.5+ million building
- Working towards PMP Certification

Superior Leadership and Communication Skills

- Obtained owner/executive buy-in for multiple large projects amidst opposition and complex schedules
- Led communication and task resolution among 20+ opinions, including designers, on multi-million projects
- Maintained client relationship with Fortune 500 oil & gas project manager by allowing evidence to materialize over time after being wrongly blamed in front of peers for a large project error; Received justification and apology
- Wrote and presented technical paper on environmental compliance software innovation to 1,200 oil & gas managers

Committed to Excellence in Work and Art

- Led art design and implementation for website, marketing materials, and social media
- Edited internal and external business documents for language, content, and format
- Designed simple, stylish appearance and functionality of multiple internal sites for Fortune 500 oil & gas companies
- Redefined rules and challenged artistic boundaries for weekly publication cover art
- Managed print & digital newsletter including schedules for article submittal, draft reviews, press time, and mailing
- Hired and managed superior graphic designers, media producers, marketing companies for key roles

Technical Innovator Experience

- Designed and implemented multiple custom web solutions for Fortune 500 oil & gas companies
- Designed audio/visual systems including budgets, system diagrams, equipment selection, and standards
- Designed IT infrastructure including wireless network design, Cisco switches, fiber, and incoming network
- Established replacement schedules and guidelines for computers, servers, and software

Committed to ongoing education via coursework, reading, and networking.

Reference Quotes

"As the overseer of facility operations, Lance was consistently professional and enjoyable to work with. Lance is extremely bright and an effective communicator who likes to get things done in a timely manner. Having a talented person who has a passion to improve all aspects of a facility is special and Lance exemplifies that."

Trey Vick
CEO, DtK

"I worked very closely with Lance for several years on our church Building Committee and always found him to be extremely hard working, very knowledgeable about the areas of the project that he oversaw and very skillful at managing the coordination of various trades working on the project. I can honestly say that the successful construction of our new building was in great part due to Lance's efforts."

Roger Cooner
Architect

"Lance oversaw the building process and transition into our permanent location, as well as managing employees who participated in this accomplishment. He is a team player, seeking unity and camaraderie with all. He managed several areas of responsibility, including facilities, internet technology, and communication. He has a unique gift of managing projects as well as people."

Adrienne Fry
Boss / Co-worker